

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council – (Hybrid Meeting) held on Tuesday 7th May, 2024 at 7:00pm

Present Cllrs: T Bibby, L Formston (Mayor), L Gledhill, B Griffiths, L Griffiths, M Jones, L Knightly, A Macauley, B McLoughlin & K Redhead.

Clerk: Dylan Thomas

Deputy Clerk: Kath Evans

1. Apologies

Apologies for absence were received from Cllrs D Johnson, D Mulvaney & N Smith. Cllrs G Corry & M Smith were absent without apology.

Cllr B McLoughlin joined the meeting late at 19:04

2. Declarations of Interest

Cllr K Redhead declared a Prejudicial Interest in agenda item 6 Planning, as she is a member of the Planning Committee at Conwy CBC, and she withdrew from the meeting whilst this agenda item was being discussed.

Cllr A Macauley declared a Prejudicial Interest in agenda item 22 D-Day Celebrations as she has previously worked with the company who will be supplying the proposed singers, and she withdrew from the meeting whilst a resolution was being discussed/agreed for this agenda item.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 22/04/24 be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

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Certificate of Lawfulness for proposed extension to dwelling.

Resolved that: - No Objection

7. 2023-24 Asset Register

Resolved that: - The 2023-24 Asset Register, as at 31/03/2024, be approved as presented by the Clerk.

8. 2023-24 Investment Register

Resolved that: - The 2023-24 Investment Register, as at 31/03/2024, be approved as presented by the Clerk.

9. Draft 2023-24 Wellbeing and Future Generations Report

Resolved that: - The draft 2023-24 Wellbeing & Future Generations Report be approved, as presented and explained by the Clerk.

10. 2023-24 Internal Audit Report

The report of Internal Audit and completed Action Plan, together with a copy of the 2023-2024 Annual accounts had been circulated to all Councillors prior to the meeting. The Clerk presented and explained the report, Action Plan and 2023-2024 accounts to the Councillors. The Internal Auditor had not identified any recommendations in his Year End Internal Audit

Resolved that: -

a) The Year End Audit Report for 2023-2024 be approved.

b) The completed Action Plan, relating to the 2023-2024 Year End Internal Audit Report, be approved and signed, as presented and explained by the Clerk.

11. Annual Return 2023-24

a) The Council responded to the questions in the section of the Annual Return that related to the Annual Governance Statement.

Resolved that: -The Annual Governance Statement reflects the position of the Council, and that the document be signed by the Chairman of the Full Council and the Town Clerk/R.F.O.

b) Statement of Account for 2023-2024 were presented, explained and discussed.

Resolved that: - The Statement of Accounts/Audit for 2023-2024 be approved.

c) Having accepted the figures and agreed the Annual Return.

Resolved that: - The Annual Return be signed by the Chairman of the Full Council and the Town Clerk/R.F.O.

12. Payments & Receipts

Resolved that: - The list of payments and receipts for the period 01/03/2024 to 30/04/2024, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

13. Bank Reconciliations

Resolved that: - The balances as at 31/03/2024 & 30/04/2024 which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

14. 2024-25 Proposed Budget Changes

Resolved that: - The proposed budget changes for 2024-2025 be approved, as presented and explained by the Clerk.

15. 2023-24 and 2024-25 Budget Monitoring Reports

Resolved that: - The 2 x 2023-2024 budget monitoring reports as at 31/03/2024, and the 2024-25 year to date report, as at 30/04/2024 be approved as presented and explained by the Clerk.

16. Community Related Payments

Noted that the 2023-2024 Community Support Expenditure, stands at £4922.64, as at 31/03/2024.

Noted that the 2024-2025 Community Support Expenditure, stands at £407.91, as at 30/04/2024.

17. Draft Grants Policy

Resolved that: - The draft revised Grants Policy, Scoring Document and website wording be approved, as presented and explained by the Clerk.

18. Beach of Dreams 2025

Beach of Dreams is an invitation to join other Town Councils on a collective journey along the North Wales Coast line. The Bay of Colwyn Town Council will be leading the project on behalf of Conwy CBC, and are looking for TKTC to confirm if they would like to sign up to join the activities on the 25th May 2025. The two options available are: -

Option 1- Organise a walk along the coastal path involving the local community/schools

Option 2- Same as above but incorporate spin off activities such as workshops or artist lead sessions.

A registration fee of £175 for both options will be a payable.

Resolved that: -

a) The Deputy Clerk would attend the Beach of Dreams meeting and feedback to the members.

b) No decision to be made until further information is sourced.

c) Invite to meeting to be circulated to members to attend if they wish to.

19. Community Flood Network Event – March 2024

Noted Cllr Barry Griffiths report from the NRW Flood Information Event held on the 21st March 2024.

20. Conwy CBC Funded Councillor Training

Noted that Conwy Borough Council has secured Conwy Community Led Local Development Project grant funding through the Shared Prosperity Fund which gives the Town Council and Clerks access to 100 % funded tailored training. Training will be delivered through Zoom by OVW, members are encouraged to access as many as they need. Councillors were reminded that it's their individual responsibility to ensure that they are adequately trained to enable them to undertake their Councillor duties.

21. Conwy CBC CCTV Consultations Re Proposed New Level Up Camera Installations

Noted that: -

a) The Conwy CBC Consultations.

b) The proposed locations of the temporary public space CCTV camera's installed by Conwy Borough Council – Tir Llwyd Industrial Estate approach road, Tir Prince Park and Chester Avenue looking towards park area are approved, as presented and explained by the Clerk. (Which had been previously identified as problem locations within Towyn & Kinmel Bay.

Resolved that: - The Clerk writes to Conwy CBC to propose a fourth location, due to ongoing anti-social behaviour – (CCBC carpark – Sandbank Road, Towyn).

22. D-Day Celebrations – 80th Anniversary on 6th June, 2024

Proposal from Cllr Anna Macauley regarding acknowledging the D- Day celebrations by inviting a singing trio into the two local schools and 3 nursing homes in the Towyn & Kinmel Bay area to provide D-Day entertainment. The cost of this event will be £600.

Resolved that: -

a) The quote of £600 from Black Box Events be approved as whilst it was the only quote received it was deemed to be excellent value for money.

b) That a budget of £600 be approved to cover the proposed event.

23. Recent theft of Solar LED Lighting lamp post inspection covers in Tir Prince Park

Noted that following the recent issues with inspection covers being removed in Tir Prince Park, one of the missing inspection covers remains missing, this has been ordered for replacement.

Thanks to be conveyed to Shaun of SETS (Our Christmas Lights Contractor)

for ensuring the remaining covers have been secured and made locked tight.

24. Community Updates

Resolved that: - The proposal that representatives from local groups/organisations in the Towyn & Kinmel Bay area to provide the Town Council with regular updates, would not be approved. Any updates that are received by the Town Council will be circulated by the Clerk to members for information.

25. Conwy County Borough Councillor Updates/Report

Cllr K Redhead updated members regarding the roadworks outside of Sandy Cove, these works are due to finish 17/05/2024. Due to the congestion the four-way traffic lights will be switched off and Marshalls will be put in situ to support pedestrians crossing. Further updates from the Site Manager will be cascaded down to members.

Task and Finish Group for Sandy Cove. It was reported that a reply to the meeting request is still outstanding.

Cllr B McLoughlin updated members on the objections to the tree planting at Glan Morfa reporting that the majority of residents that she has visited are against the tree planting, however there are still a few residents to be consulted.

Noted that due to the parking issues on Llys Madoc on the most recent bank holiday, Cllr B McLoughlin will attend the area on the next bank holiday and take photos of the issues.

Meeting Closed at: 19:54

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Signed by the Chair of the next Full Council meeting 15/05/2024.